



APPRENTICE SIGN UP PROCESS

There are five steps in the Apprenticeship Recruitment Process

Step 1: Application and Resume

All applications need to be submitted to Apprenticeship@crestair.com.au. You will need to include a resume and cover letter together with your Year 11 Preliminary Report and any certificates or references you may have in order to be considered for an Apprenticeship.

Step 2: Crest Interview and Assessment

The next stage in the process, for those who have been short-listed, is to be invited to attend an Interview and undertake an assessment:

- This assessment measures your abilities as they relate to the role such as Mechanical Aptitude, Verbal Reasoning, Safety and Numerical. The test takes approximately 30 minutes. The Results will remain confidential to Crest.
- Once you have completed the assessment you will be interviewed by representatives from the relevant division where you will work. This will provide you with an opportunity to tell us more about yourself and ask questions.

Step 3: Reference Checking

If you are successful to the next stage, you will be asked to provide us with the names and contact details of two referees, who are not family members and who can tell us about your school and/or work performance and experience.

Step 4: Pre-employment Assessments

You will be informed of the outcome of your interview by either email or phone. If you are successful you will be subject to Crest's pre-employment assessments, which include a criminal history check and health check.

Final Step – Appointment as a Crest Apprentice

Upon successful completion of all assessments, you will be contacted to confirm your place in the Apprenticeship Program. This offer will be formalised with an employment letter.

Let the Journey Begin ...

If you would like more information about our Apprenticeship Program, check out our website at www.crestair.com.au/careers